Have you entered emergency mode? Check this list below.

*Note-this checklist should be used in conjunction with CACE website: https://www.caceonline.org/entering-emergency-mode.html*

First Step

1. **Acknowledge the climate emergency**
   Has your council formally acknowledged the climate emergency as a motion of council.

Early Phase

2. **Knowledge base built**
   Climate emergency training has been undertaken for all staff, including managers and the CEO, including the threat and the solutions, the role of council in the areas of mitigation, resilience, education and advocacy, including the council's role in getting higher levels of government to act.

3. **Executive buy in**
   Council executive meets to confirm, understand and commit to a climate emergency response by council.

4. **New climate emergency plan**
   A new climate emergency plan should be developed incorporating the areas of mitigation, resilience, education and advocacy. The plan should be focused on achieving multiple benefits beyond just a global warming response, such as supporting the most disadvantaged members of the community, and include all emissions sources including consumption.
5. Communications Priority
The climate emergency response is featured as the lead issue in all general council communications including the home page of the website and any community newsletters.

6. Community Mobilisation
The council is mobilising its community to support council action, undertake their own action and to work with council to put pressure on higher levels of government to achieve net negative emissions by 2030 or earlier. Getting the support of a super majority of your community (i.e. more than 60-70%) to support your emergency mobilisation is vital prior to full mobilisation.

7. Whole of council review
The council has undergone a whole of council review of existing policies and practices to identify where climate emergency outcomes could be achieved in the area of mitigation, resilience, education and advocacy, through modified business practices, modified policies, new programs or new policies, including reviewing council's fund management and procurement policies.

8. Emergency budgeting exercise
The council has done an emergency budgeting exercise and has identified all available discretionary funds that can be directed to the climate emergency response and has committed these funds.

Emergency Mobilisation

9. Number one priority
Your climate emergency response (mitigation, resilience, education and advocacy) is the number one priority of council after the delivery of your core functions to the community. Council has a mandate to act through the council plan and council motions.

10. Getting to negative
A community wide planning process has been undertaken on how the council can achieve net negative emissions, including consumption emissions by 2030 or earlier, including the development of key budget requirements, highlighting areas that can be met by council, met by community or require state or federal assistance and funding. Opportunities for drawdown should be identified.